



Conakry Office: BP4997 Conakry, Guinea
Tel: 224,42,20,27, email; arc@mirinet.net.gn

Program Offices: BP 100 Kissidougou, Guinea
Tel: 224,49.10.09, email; arc@mirinet.net.gn

GUINEA

TRAINING GRANT AGREEMENT

Between the American Refugee Committee in Kissidougou (the donor) and -
_____ Group (the recipient),

Residing in _____.

ALL MEMBERS of the above named group understand and agree to the following terms of the grant.

1. The total value of the grant is _____ Guinean francs.
2. The group members agree to use the grant to achieve the goals and objectives outlined in the Training Grant Plan. The group will explain any changes to the Supervisor and approval will be obtained before any changes are implemented in the project plan.
3. The group members will attend all training classes unless excused by the instructor.
4. Training materials are for the group's use. They must be stored in the CSI warehouse and signed in and out daily. No one may take materials for personal use or remove them from the Center.
5. Anyone who drops out before the end of the training loses their right to materials, income and an end-package.
6. Group members will meet with the Supervisors and Monitoring and Evaluation Officer periodically throughout their training to report progress, challenges and/or success with the project.
7. One member of the group will keep written financial records and inventory records of the equipment, goods, and materials supplied by ARC and of product sales. The bookkeeper will willingly present all financial records weekly to the Supervisor.
8. As agreed in the Grant Application Form, the final group income will be divided as follows: _____ for the participants and _____ for the trainer.
9. If, during the course of the training, it is discovered that any group member supplied false information during the verification or group formation process, ARC may remove that person from training and rescind any related benefits.
10. ARC has the right to repossess the materials disbursed to the group if it is observed that the trainees are not adhering to schedule, there is misuse of goods, or grant recipients fail to work together.
11. All the terms in this contract are to be respected accordingly. The duration of this contract is _____.



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GUINEA

We, the following, accept and bear FULL RESPONSIBILITY for the grants as described in this agreement.

FULL NAME and ADDRESS	SIGNATURE
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____
6. _____	6. _____
7. _____	7. _____
8. _____	8. _____

APPROVED:

1. _____ Supervisor	2. _____ Supervisor
3. _____ Grant Advisor	4. _____ ARC/CSI Coordinator/ LPO
